

ENAS HEGAZI

Türkiye, Kayseri | +905511759376 | enashegazi12@gmail.com | <https://www.linkedin.com/in/enas-hegazi/> | Nationality: Syrian | Driving License: Valid

CAREER SUMMARY

A Finance graduate with experience as a Assistant Finance Manager at EARTech Information Technology, specializing in financial planning and management. Previously worked as a Translator, facilitating Arabic-to-Turkish translations in the pharmaceutical sector. Additionally, served as a Freelance Arabic Teacher for seven years, teaching children.

Currently focused on developing expertise in financial technology to drive innovation in the fintech sector.

WORK EXPERIENCE

Project Manager

Syrian Financial & Accounting Professionals Forum SYFAP, Hybrid | May 2025 – Present

Project cost estimation, time management and deadlines, risk management and problem resolution, monitoring project progress, team leadership, project planning, performance evaluation and reporting, ensuring stakeholder satisfaction, risk management, budget management skills, achieving technology integration, holding regular meetings, delegating work to team members

Assistant Financial Manager

EARTech Information Technology, Istanbul | June 2024 – November 2024

- Managed financial operations using QuickBooks, overseeing budgeting, expense tracking, and financial reporting.

Translator

Pharmacy, Kayseri | January 2018 – March 2019

- Provided accurate Arabic-to-Turkish translations.
- Facilitated clear communication between Arabic-speaking clients and pharmacy staff, ensuring precision in medical terminology.

Arabic Teacher

Freelance, Kayseri | 2013 – 2020

- Delivered personalized Arabic language lessons for children, focusing on reading, writing skills.

EDUCATION

Erciyes University – Kayseri, Türkiye

Bachelor in Finance (Türkçe) | June 2024

PROJECTS

TÜBİTAK Projesi : Analysis of the participation levels of Syrian migrant entrepreneurs in electronic commerce: the case of Kayseri

This study examines how much Syrian migrant entrepreneurs in Kayseri participate in electronic commerce. It looks at their involvement in online business, the challenges they face, and the opportunities they find. The study also explores the reasons why some entrepreneurs are more active in e-commerce than others. By analyzing their participation levels, the research helps to understand the role of Syrian migrant businesses in the digital economy.

CERTIFICATIONS

Microsoft Office (Excel)

Certificate of Appreciation for Graduation Project

Project Management and Requirements Management (LinkedIn)

Project Management Foundations: Teams (LinkedIn)

SKILLS AND LANGUAGES

Microsoft Office (excel, word, powerpoint)

Quicbooks

Accounting

Arabic (native)

Turkish (fluent)

Enaglish (intermediate)